

**VIRGINIA BOARD OF NURSING  
SPECIAL CONFERENCE COMMITTEE  
INFORMAL CONFERENCES  
August 9, 2016**

**TIME AND PLACE:** The meeting of the Special Conference Committee of the Board of Nursing was convened at 9:00 A.M., on August 9, 2016 in Training Room 2, Suite 201, Department of Health Professions, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** William Traynham, LPN, CSAC, Chairperson  
Rebecca Poston, RN, PhD, CPNP

**STAFF PRESENT:** Gloria Mitchell-Lively, RN, MSN, MBA, Deputy Executive Director

**OTHERS PRESENT:** Cynthia Gaines, Adjudication Specialist  
Linda Kleiner, R.N., Discipline Case Manager (joined later)  
Chester Career College Nursing Students and Instructor V. Noggin

**CONFERENCES SCHEDULED:** **Sophie Anderson, R.N. 0001-260091**  
Ms. Anderson did not appear.

**CLOSED MEETING:** Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 9:14 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Anderson. Additionally, Dr. Poston moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

**RECONVENTION:** The Committee reconvened in open session at 9:33 A.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

**ACTION:** Dr. Poston moved to offer Ms. Anderson a Consent Order for indefinite suspension of her license to practice as a professional nurse in Virginia, in lieu of a Formal Hearing. And until such time that Ms. Anderson shall petition the Board for reinstatement of her license. The motion was seconded and carried unanimously.

This Consent Order shall be effective upon endorsement of its findings, conclusions, and terms of consent by both Ms. Anderson and the Board.

CONFERENCES  
SCHEDULED:

**Maria Correa, L.P.N. 0002-085970**  
Ms. Correa did not appear.

CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 10:38 A.M. for the purpose of deliberation to reach a decision in the matter of Ms. Correa. Additionally, Dr. Poston moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 11:05 A.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Poston moved to issue an Order of Reprimand and an Order for a Monetary Penalty of \$ 300.00 to be paid within 90 days of entry of Order to Ms. Correa, and require she provide proof of completing within 90 days of entry of Order, the following two NCSBN online courses: "*Ethics of Nursing Practice*", and "*Righting a Wrong: Ethics and Professionalism in Nursing*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Correa, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Correa within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

Ms. Linda Kleiner joined the meeting for presentation of cases at probable cause.

PRESENTED FOR CLOSURE/ADVICE:

CLOSED MEETING:

Mr. Traynham moved that the Special Conference Committee of the Board of Nursing convene a closed session pursuant to Section 2.2-3711(A)(28) of the *Code of Virginia* at 12:15 P.M. for the purpose of deliberation regarding case disposition. Additionally, Mr. Traynham moved that Ms. Kleiner attend the closed meeting because her presence in the closed meeting is deemed necessary, and her presence will aid the Committee in its deliberations.

The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 12:35 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened.

The motion was seconded and carried unanimously.

Investigative reports concerning two (2) registered nurses were reviewed.

ACTION:

Dr. Poston moved to offer two (2) of the above individuals a prehearing consent order, in lieu of further administrative proceedings. The motion was seconded and carried unanimously.

Ms. Kleiner left the meeting at 12:40 P.M.

CONFERENCES  
SCHEDULED:

**Sylvia Frank, R.N. 0001-233038**  
Ms. Frank appeared.

CLOSED MEETING:

Dr. Poston moved that the Special Conference Committee of the Board of Nursing convene a closed meeting pursuant to Section 2.2-3711(A)(27) of the *Code of Virginia* at 2:13 P.M. for the purpose of deliberation to reach a decision in the matter of Ms. Frank. Additionally, Dr. Poston moved that Ms. Mitchell-Lively and Ms. Gaines attend the closed meeting because their presence in the closed meeting is deemed necessary, and their presence will aid the Committee in its deliberations. The motion was seconded and carried unanimously.

RECONVENTION:

The Committee reconvened in open session at 3:00 P.M.

Dr. Poston moved that the Special Conference Committee of the Board of Nursing certify that it heard, discussed, or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION:

Dr. Poston moved to issue an Order of Reprimand to Ms. Frank, and require she provide proof of completing within 90 days of entry of Order, the following NCSBN online course: "*Documentation: A Critical Aspect of Client Care*". The motion was seconded and carried unanimously.

An Order will be entered. As provided by law, this decision shall become a Final Order 30 days after service of such Order on Ms. Frank, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Frank within such time. If service of the Order is made by mail, three additional days shall be added to that period. Upon such timely request for a formal hearing, the Order shall be vacated.

ADJOURNMENT:

The Board adjourned at **3:15 P.M.**

  
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Gloria Mitchell-Lively, RN, MSN, MBA  
Deputy Executive Director